

# NVTEC-EA AGM 2024

## Annual General Meeting 21<sup>st</sup> November 2024

1. Apologies for absence PT
2. Peter Thorpe to say a few words about Henry PT
3. Adopt minutes from AGM held 16<sup>th</sup> November 2023 JW
4. Chairman's Report on behalf of Jean & Henry Howlett JW
5. Secretary's Report JW
6. Treasurer's report and adoption of accounts GC
7. Memberships Secretary's Report CM
8. Cheque Presentation PT/JW
9. Election of Committee Members PT
10. Jack/Annie Rally Update JD/AD

# NVTEC-EA AGM 2024

## Minutes from AGM 16th November 2023

- The chair Henry Howlett opened the AGM at 19:30pm and welcomed members and guests to the AGM.
- Apologies were received from: Neil Ayres, Jayne Carson, Kate Penn, Ian Cable, Terry Myhill and Reg Fletcher.
- Format for the evening had a slight change in that the presentation of Cheques to chosen charities took place before the main AGM business.
- David Mycock presented Hugh Mason with a cheque for £2,420.00 raised from the annual working weekend event.
- Hugh gave those present a recap on what the Moth in a China Shop (MIACS charity is about – explaining that the charity was set up in memory of his 2 sons as they had lived a good life with the charity offering others a good life with better opportunities too. The charity work is based around the sport of Rugby and the charity aims to find children who need help to become fitter and improve their lives using the sport of Rugby, Northampton Rugby club are involved along with work in Bath and a facility in London where children are coached in enhancing their life.
- Hugh thanked the group for invite to this meeting and thanked everyone involved in the weekends activities, Hugh said the amazing knowledge and understanding of our hobby continues to amaze him and he admires this.
- A second cheque was due to be presented to Emma in respect of Magpas- the charity chosen to receive the proceeds from Annual Road Run £1,580.00, however Emma was unable to attend so this cheque was forwarded in the post.
- Henry read out 2022 AGM minutes, no amendments noted – so Adoption of AGM minutes from 2022 proposed by David Mycock, seconded by Frank Fowler were then signed by chairman Henry Howlett as a true record of the meeting. These minutes will be available on NVTEC-EA website, secretary asked members to inform her if anything did indeed require amending.

# NVTEC-EA AGM 2024

## Minutes from AGM 16<sup>th</sup> November 2023

- Henry Howlett continued with his chairman's report in which he gave an overview of the past year of club activities and the challenges faced on the rally weekend, thanking everyone involved in these for their support and hard work and also thanked everyone who continues to support the clubs' events and who help out in any way. Henry also passed on his condolences to those who have lost loved ones and friends in the past year. Henry also thanked everyone for attending the AGM.
- Judy continued with secretary report , Judy thanked Henry for his past years support as chairman and also to Gordon, David Askew, Peter Thorpe and David and Claire Mycock for being the leads on their respective events and membership secretary.
- Judy gave an overview of the years events and how successful these had been apart from the Monday of the rally. Good attendance has been shown at regular committee meetings, club meetings and other club events and shows organised by others.
- Judy also explained that this evening members would be required to vote for vice chairman and chairman as another nomination for this role was received and that all committee members will be required to be proposed and seconded to continue for the forthcoming year.
- Gordon gave his report which outlined thanks to all involved with the club events, contributions to Vintage Torque and club stands. Gordon thanked Jayne for her support with the Rally and managing the club accounts, she is happy to continue in her role for the forthcoming year but this will be her last year as well. Thanks also given to Bryan and Julie Beba, Jane Loveday, Stephen Watson, Alfred Bagge and his family for their input in to the club and events and giving the club some great publicity (Stephen Watson). Gordon also said the club stand at NEC Birmingham was an amazing but tiring weekend but the stand received astronomical support and interest over the weekend.
- Gordon gave some details of the 50 years anniversary of the club plans for 2024 Rally which will be 3 day event including a possible record of the most Turners in one place together.
- Gordon confirmed that 2024 would be his last rally in charge and that he will be handing over the reins to Jack and Annie asking for members to give them their full support.

# NVTEC-EA AGM 2024

## Minutes from AGM 16<sup>th</sup> November 2023

- Gordon gave treasurers report, as one of the biggest club Gordon feels we do make a difference, national membership is down so would welcome any new members.
- The accounts are for 31/12/2022, which after paying out the £4000 donations there is around £24,000 in the bank – a good financial position today. Accounts will be available on the club website or please ask for a copy.
- Accounts adopted – proposed by Tom Venni, seconded by Judy Webb.
- David provided Claires membership report – 582 members in total with 40 of these being new members. There will be an increase of 50 pence on all membership classes, payment s can now be made via bank transfer as well as usual payment methods.
- Membership renewal due in December and Claire will be at this meeting for renewals.
- Meeting handed over to Vice Chair to continue with the proposing and seconding of continuing committee members and to explain the process to vote for Chairman and vice chairman, result as follows, Henry 22 votes, Tom 20- however at this point Tom Venni who was nominated for Chairman explained that as he would like to see Henry continue as chairman for the 50<sup>th</sup> year of the club that he would rather shadow Henry over the next 12 months and be considered for this role at 2024 AGM.
- The vote followed for Vice chairman, results as follows, July 29, David (Mycock) 14

# NVTEC-EA AGM 2024

## Minutes from AGM 16<sup>th</sup> November 2023

### **Election of Committee Members for 2023- 2024.**

**Chair Henry Howlett- voted into this position by those present.**

**Vice Chair – Judy Webb – voted into this position by those present.**

**Secretary – Judy Webb , proposer Gordon Carson, Ros Lakey**

**Membership Secretary – Claire Mycock, proposer Henry Howlett, seconder Annie Bruce.**

**Treasurer – Jayne Carson, proposer David Mycock, seconder Gordon Carson.**

**Gordon Carson (Rally Organiser) – proposer Henry Howlett, seconder David Askew.**

**Jack Dowe(main gate) – Proposer Frank Fowler, seconder Henry Howlett.**

**Annie Bruce(main gate)– Proposer Tom Venni, seconder Geoff Norman.**

**Neil Ayres – Proposer Judy Webb, seconder Steven Bruce.**

**David Mycock (Working weekend organiser) – proposer David Buttriss, seconder Geoff Norman.**

**Philip Gammon – proposer Gordon Carson, seconder Judy Webb.**

**David Askew – Proposer Jack Dowe, seconder Keith Gore.**

**Alan Whiteman – proposer Annie Bruce, seconder Keith Gore.**

**Steven Bruce – proposer Jack Dowe, seconder Gordon Carson.**

**Frank Fowler (meetings organiser) – proposer Tom Venni, seconder Geoff Norman.**

**Malcolm Tompsett – proposer Henry Howlett, seconder Lynn Kidd.**

**Reg Fletcher (tractor steward) – proposer Frank Fowler, seconder David Askew.**

**Tom Venni (meetings organiser) – proposer David Mycock, seconder Geoff Norman.**

**Georgia Smith – proposer David Mycock, seconder Ros Lakey.**

**Geoff Norman (Club Stands) – proposer David Askew, seconder Philip Gammon.**

**AGM Meeting closed at 20:30pm and evening continued as social gathering.**

# NVTEC-EA AGM 2024

Accounts from 31<sup>st</sup> December 2023

**NATIONAL VINTAGE TRACTOR & ENGINE CLUB  
– EAST ANGLIAN GROUP**

**UNAUDITED STATEMENT OF ACCOUNTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> DECEMBER 2023**

**STEPHENSON SMART (EAST ANGLIA) LIMITED**

**Chartered Accountants**

**22-26 King Street**

**King's Lynn**

**Norfolk**

**PE30 1HJ**

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

### NATIONAL VINTAGE TRACTOR & ENGINE CLUB EAST ANGLIA GROUP

CHARTERED ACCOUNTANTS' REPORT TO THE OFFICERS ON THE  
UNAUDITED FINANCIAL INFORMATION OF NATIONAL VINTAGE  
TRACTOR & ENGINE CLUB – EAST ANGLIAN GROUP

YEAR ENDED 31ST DECEMBER 2023

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In accordance with the engagement letter, we have prepared for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group for the year ended 31st December 2023 which comprise of Profit and Loss Account, Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/regulations](http://icaew.com/regulations).

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the partner of the business for our work or for this report.

You have approved the financial information for the year ended 31st December 2023 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

STEPHENSON SMART (EAST ANGLIA) LIMITED  
Chartered Accountants

22-26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

22<sup>nd</sup> August 2024

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

### N.V.T.E.C East Anglia Group 2023      Stradsett Rally

#### Expenditure

	Amount
Advertising	£ 2,397.94
Postage & Stationery	£ 3,803.45
Trade Stands	£ -
Hog Roast	£ 4,818.50
Entertainment	£ 2,200.00
Donations (St Johns, Rally Charity atc etc )	£ 3,010.00
Equipment / Hire (Toilets PA, Fire Extinguishers, Skip, Radios, )	£ 37,454.69
Security	£ 1,788.00
Miscellaneous (Training Opening + Gate Float)	£ 4,388.81
Total rally expenditure 2022	£ 59,861.39
Profit to date	£ 1,918.02

#### Income

	Amount
Trade Stands	£ 6,068.00
Gate	£ 44,430.73
Caterer (s)	£ 4,827.80
Advertising Sales	£ -
Misc (Float + Donations)	£ 2,051.75
Hog Roast	£ 3,711.13
Craft Tent	£ 690.00
UK Bars to pay	
Total rally income	£ 61,779.41

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

**N.V.T.E.C East Anglia Group 2023**

1 January to 31 December

### Regalia

#### Expenditure

Amount

Regalia Expenses                    £    216.00

**Total Expenditure**                    £    216.00

**Profit on Regalia**                        £        8.00

£    224.00

#### Income

Amount

Regalia Income                        £    224.00

**Total Income**                            £    224.00

£    224.00

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

**N.V.T.E.C East Anglia Group 2023**

1 January to 31 December

**N.V.T.E.C East Anglia Group 2023**

**General Account**

**Expenditure**

	Amount
Postage	£ 8.70
Meetings	£ 1,340.00
#REF!	£ 1,081.70
Stationery	£ 284.96
Newsletter (including postage)	£ 3,201.54
Misc.	£ 1,098.85
Travelling	£ -
Insurance	£ 699.73
Working Weekend inc donation	£ 718.55
Membership	
Road Run sponsorship money + admin costs	
Tax	
Donations	£ 4,200.00

**Total general expenditure** £ 12,634.03

**Loss on general account** -£ 3,340.45

£ 9,293.58

**Income**

	Amount
Members subscriptions	£ 10,072.00
Less national levy	£ 4,849.00
= Amount retained by club	£ 5,223.00
Interest	
Road Run sponsorship money	£ 1,580.00
Other	£ 101.00
Working Weekend	£ 2,389.58
Donation	

**Total general income** £ 9,293.58

£ 9,293.58

Printed 22/08/2024

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

**N.V.T.E.C East Anglian Group**

**Y/E 31/12/2023**

**Prepared by:** DR  
**Date:** 16/08/2024  
**Reviewed by:**  
**Date:**

### **Membership Bank Account - Receipts & Payments**

#### Receipts

27/11/2023 Mark Brown	28.00
27/11/2023 C Moore	30.00
27/11/2023 R Kemp	26.00
27/11/2023 P Willer	28.00
28/11/2023 Mike Barrett	28.00
30/11/2023 Leonard Newell	26.00
01/12/2023 Carson	116.00
04/12/2023 P Pearman	28.00
04/12/2023 A Greensmith	28.00
04/12/2023 E Greensmith	28.00
05/12/2023 D T Roffe	28.00
11/12/2023 A Bruce	28.00
11/12/2023 Caroline Symonds	30.00
11/12/2023 Charles Downing	28.00
14/12/2023 Robert Cole	28.00
15/12/2023 Bob Withers	15.00
18/12/2023 Malcolm Tompsett	26.00
19/12/2023 P Mackellow	28.00
21/12/2023 D W Cranfield	28.00
22/12/2023 Bank Deposit at branch	638.00
22/12/2023 Bank Deposit at branch	504.00
22/12/2023 Bank Deposit at branch	496.00
22/12/2023 Bank Deposit at branch	468.00
22/12/2023 Bank Deposit at branch	468.00
22/12/2023 Bank Deposit at branch	130.00
27/12/2023 SUM UP Payments	343.13
27/12/2023 S Bruce	26.00
27/12/2023 S P King	26.00
29/12/2023 Martin Caspall	30.00
29/12/2023 Peter Barmby	28.00
31/12/2023 Interest	0.19

3,762.32

#### Payments

27/12/2023 Cheque Unpaid	26.00
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26.00

### **Accumulated Fund**

<b>Balance at 31.12.2022</b>	<u>24671.98</u>
Add: Profit on Stradsett Rally	1918.02
Loss on General Account	-3340.45
Profit on Memberships	3736.32
Profit on Raffle	-
Profit on Regalia	8.00
<b>Balance at 31/12/2023</b>	<u>26993.87</u>

### **Balance Sheet as at 31 December 2023**

#### **Current Assets**

#### **Cash at Bank and In Hand**

Petty Cash	2077.68
Barclays Bank - Deposit Account	-
Barclays Bank - Current Account	21179.87
Membership Payments Account	3736.32
	<u>26993.87</u>

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

### N.V.T.E.C East Anglia Group 2023

#### Rally assets and liabilities carried over to 2023

##### Assetts

Pop Up Gazebo	£495.00
Pitch numbers	£21.84
Log Sheets	£15.00
Trailer	£360.00
Fencing Panels/Railings	£300.00
Chairs	£100.00
Banners	£916.20
PA System	£390.00
Fencing pins	£238.80
Banners	£1,196.40
Tarpaulin	£399.99
Laptop	£368.99
Arctic Curtain Sider	£1,020.00
Cash Boxes	£138.84
Laptop - membership	£329.00
Chain link fencing	£111.94
Information tent	£679.20

##### Liabilities

£ -

Totals                    £   7,081.20

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

### N.V.T.E.C East Anglia Group - Bank Reconciliation Summary

Bank	Barclays Current Account			
		Total	£	24,120.60
Plus	Deposits made to date		£	72,966.99
	Correction to bank		£	264.50
			£	97,352.09
Less	Value of unreconciled deposits		£	-
			£	97,352.09
Less	Cheques written to date		£	76,172.22
	<b>BANK BALANCE</b>		£	<b>21,179.87</b>
Plus	Value of unreconciled cheques		£	-
	Petty Cash			£606.38
	Petty Cash Income		£	3,168.00
	Petty Cash Expend		£	1,696.70
	Actual value of cash on Statement dated			
	Barclays Current Account			£21,179.87
	Petty Cash Balance			£2,077.68
	Total		£	23,257.55

#### Bank Statement Balance Reconciliation

Balance per statement as at 22/12/2023	21529.87	
Less Unpaid Cheques re 2020	-275.00	
Less Unpaid Cheques re 2019	-75.00	
	<u>21179.87</u>	<u>21179.87</u>

# NVTEC-EA AGM 2024

## Accounts from 31<sup>st</sup> December 2023

N.V.T.E.C East Anglian Group

Y/E 31/12/2023

Membership Bank Account

Prepared by:

DR

Date:

16/08/2024

Reviewed by:

Date:

Balance B/fwd	-		
Receipts	3,762.32		
		26.00	Payments
		3,736.32	Balance C/fwd
	<u>3,762.32</u>	<u>3,762.32</u>	

# NVTEC-EA AGM 2024

## Annual General Meeting 21st November 2024

### Road Run Charity Donations

MAGPAS Air Ambulance - £2,286.00

### Stradsett Park Vintage Rally Charity Donations

East Anglian Air Ambulance – £5,000.00

St John Ambulance – £1,000.00

Norfolk Hospice (Tapping House) - £1,000.00

Addenbrookes Charitable Trust - £1,000.00

Brambles Animal Sanctuary (Denver) £1,000.00

### Working Weekend Charity Donations

Moth in a China Shop - £2,373.00

**Grand Total Raised: £13,659.00**

# NVTEC-EA AGM 2024

## Annual General Meeting 21<sup>st</sup> November 2024

The following existing committee members are to stand for 2024-25:

Position	Member
Chairman	New person to be elected
Vice Chairman	Judy Webb
Secretary	Judy Webb
Membership Secretary	Claire Mycock
Treasurer	New person to be elected
Publicity Officer	Gordon Carson
Rally Organisers	Jack and Annie Dowe
Committee Members	Reg Fletcher, David Askew, Alan Whiteman, David Mycock, Malcolm Tompsett, Philip Gammon, Geoff Norman, Frank Fowler, Tom Venni, Steven Bruce, Georgie Smith and Neil Ayres.